

Hamburg New York Land Development Corporation

**Board of Directors Meeting
August 15, 2017
Court Room - Blasdel Village Hall**

Present

Tom Moses
Jeff Brylski
Pattie Paul
Cam Hall
Janet Plarr
Bob Reynolds

Excused

Wence Valentin
Norma Rusert-Kelly
Lou McDonald

Guests

Nathan Neill

Executive Director

Michael J. Bartlett

Deputy Director

Olivia Hill

- Move to open the Board of Directors meeting at 8:20 am.

- Two quotes were reviewed to replace the current sign advertising the Lake Erie Commerce Center. Even though the quote from X-Press Sign Systems (\$319.00) was higher than the quote from realestatesigns.com (\$255.00), it was recommended that X-Press Sign Systems be chosen as its sign is a better quality that will hold up much better than the realestatesigns.com product would. A discussion also took place in regards to the number of signs to order. It was decided to order a total of five signs from X-Press Sign Systems for placement along Route 5 and Bayview Road. It was also determined that Executive Director Bartlett had the authority to sign contracts up to \$5,000 on behalf of the Agency and thus no resolution authorizing the purchase was necessary.

- A discussion took place in regards to the completed video that will be used in marketing the Lake Erie Commerce Center. A review of the video was played for the Board and all in attendance agreed it was very well done. Olivia Hill informed the Board on the various ways the video will be used.

- **Motion** to approve the minutes from the June 20, 2017 Board of Directors meeting

Moved: Jeff Brylski

Seconded: Pattie Paul

Ayes: Moses, Reynolds, Hall, Plarr, Brylski, Paul

Nays: none

Carried

- **Motion** to approve the June 2017 and July 2017 Treasurer's Reports

Moved: Jeff Brylski

Seconded: Pattie Paul

Ayes: Moses, Reynolds, Hall, Plarr, Brylski, Paul

Nays: none

Carried

- Executive Director Bartlett proposed to the Board that we should be looking into hiring someone to cut the grass in the portion of the Lake Erie Commerce Center that runs along Route 5. The Board agreed and the Agency will get several quotes to do the job.

- **Motion** to move into Executive session at 8:29 am for personnel matters

Moved: Cameron Hall

Seconded: Tom Moses

Ayes: Paul, Brylski, Plarr, Reynolds, Hall, Moses

Nays: none
Carried

- **Motion** to move out of Executive Session at 8:52 am

Moved: Pattie Paul

Seconded: Janet Plarr

Ayes: Moses, Hall, Reynolds, Brylski, Paul, Plarr

Nays: none

Carried

- **Motion** to adjourn at 8:52 am

Moved: Bob Reynolds

Seconded: Jeff Brylski

Ayes: Moses, Paul, Plarr, Reynolds, Brylski

Nays: none

Carried

Sincerely,

Michael J. Bartlett
Executive Director