

Hamburg Industrial Development Agency

Board of Directors Meeting

June 19, 2018

Court Room - Blasdell Village Hall

Present

Janet Plarr
Tom Moses
Norma Rusert-Kelly
Cam Hall
Andy Palmer
Jeff Brylski
Robert Reynolds
Nancy Ware

Excused

Wence Valentin

Guests

Mary Doran
Jennifer Strong
Sean Doyle
Mike Petro, Hamburg Sun

Executive Director

Open

- **Move** to open the Board of Directors meeting at 7:32am Chairman Moses.

- Moment of Silence for Nathan Neill

- **Motion** to approve the minutes from the May 15, 2018 Board of Directors Meeting.

Moved: Jeff Brylski

Seconded: Janet Plarr

Ayes: Plarr, Moses, Rusert-Kelly, Hall, Palmer, Brylski, Reynolds, Ware

Nays: none

Carried

- Bob Reynolds, Treasurer, stated our interest income has gone up on the banking accounts due to the change in rate. Currently, under budget for the year because of the absence of an executive director salary.

- **Motion** to approve the May 2018 Treasurers Report.

Moved: Bob Reynolds

Seconded: Norma Rusert-Kelly

Ayes: Plarr, Moses, Rusert-Kelly, Hall, Palmer, Brylski, Reynolds, Ware

Nays: none

Carried

- **Motion** - approval of payment to Office Team for Mary Doran conversion fee \$1,750.00

Moved: Bob Reynolds **Seconded:** Andy Palmer
Ayes: Plarr, Moses, Rusert-Kelly, Hall, Palmer, Brylski, Reynolds, Ware
Nays: none
Carried

- Vision Hotel Update - ECIDA, Beth O'Keefe, attended meeting on behalf of HIDA in regards to hotel coming into Hamburg. Preliminary meeting - Vision Hotels still in planning stage more has to be completed on their end before further talks of assistance.

- Board received letters of thanks from Wayne Awald, and Barb Lipka for their opportunity to interview with the board.

- Attorney, Jennifer Strong, stated, closed on Camp 100 refinance.

- HDC contract was renewed with Town of Hamburg, will have to meet with HDC Board to discuss how to proceed with the HIDA in future.

- **Motion** - to appoint Sean Doyle to the position of Executive Director for the Hamburg Development Companies effective July 1, 2018. Furthermore, the Board authorizes the Chairman to execute an Employment agreement on behalf of the Board.

Moved: Norma Rusert-Kelly **Seconded:** All - unanimous
Ayes: Plarr, Moses, Rusert-Kelly, Hall, Palmer, Brylski, Reynolds, Ware
Nays: none
Carried

- Chairman Moses, commended Board on a job well done in hiring of a new Executive Director. Confidentiality was kept throughout process. A special thank you to Janet Plarr for all her efforts in hiring process.

- Hamburg Chamber of Commerce will organize a meet and greet in the beginning of July for the new Executive Director.

- Marketing ideas were compiled, from board member interview notes, and distributed for further consideration and review from the board.

- Chairman Moses, relayed information on a letter from Carl Calabrese regarding getting area IDA's together. Once meeting date is set up will relay information to board.

- **Motion** to move into Executive Session at 7:55am regarding litigation and a contractual matter

Moved: Janet Plarr **Seconded:** Andy Palmer
Ayes: Plarr, Moses, Rusert-Kelly, Hall, Palmer, Brylski, Reynolds, Ware
Nays: none
Carried

- **Motion** to move out of Executive Session at 8:18am

Moved: Bob Reynolds

Seconded: Andy Palmer

Ayes: Plarr, Moses, Rusert-Kelly, Hall, Palmer, Brylski, Reynolds, Ware

Nays: none

Carried

- **Motion** to remit pay to the Town of Hamburg for the former Executive Director in an amount not to exceed \$44,000.

Moved: Janet Plarr

Seconded: Andy Palmer

Ayes: Plarr, Moses, Rusert-Kelly, Hall, Palmer, Brylski, Reynolds, Ware

Nays: none

Carried

- **Motion** to adjourn at 8:20am.

Moved: Bob Reynolds

Seconded: Jeff Brylski

Ayes: Plarr, Moses, Rusert-Kelly, Hall, Palmer, Brylski, Reynolds, Ware

Nays: none

Carried

Sincerely,

Tom Moses
Chairman