



6122 South Park Avenue
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Hamburg Industrial Development Agency

Board of Directors Meeting January 22, 2019 Court Room - Blasdell Village Hall

Present

Andy Palmer
Tom Moses
Robert Reynolds
Jeff Brylski
Bob Hutchinson

Excused

Wence Valentin
Janet Plarr
Norma Rusert-Kelly
Cam Hall

Guests

Mary Doran, Hamburg Development Companies
Jennifer Strong, Neill & Strong
Glen Shaw, Lake Erie Hospitality
Doug Augustyniak, Lake Erie Hospitality
Max R. Lafer, Lake Erie Hospitality

Executive Director

Sean Doyle

- **Move** to open the Board of Directors meeting at 7:37am, Executive Director, Doyle.

Moved: Jeff Brylski **Seconded:** Andy Palmer
Ayes: Brylski, Palmer, Moses, Reynolds, Hutchinson
Nays: none
Carried

- **Motion** to amend the minutes from the November 27, 2018 board meeting to include the Blasdell Village Board in the board's unanimous decision to send all approved board meeting the minutes via e-mail to the Hamburg Council Members, Hamburg Village Board, Hamburg Sun Newspaper and the Front Page Newspaper.

Moved: Jeff Brylski **Seconded:** Andy Palmer
Ayes: Brylski, Palmer, Moses, Reynolds, Hutchinson
Nays: none
Carried

- **Motion** to approve the amended minutes from the November 27, 2018.

Moved: Jeff Brylski **Seconded:** Andy Palmer
Ayes: Brylski, Palmer, Moses, Reynolds, Hutchinson
Nays: none
Carried

Bob Reynolds, Treasurer, gave an overview of the 2018 finances; expenditures, income and what can be expected in 2019. He reiterated to the Board the additional monies earned by changing the type of bank accounts for a better interest rate in 2018. The change generated approximately \$4,000 in interest. He will give another recap in June of 2019.

- **Motion** to approve the November & December 2018 Treasurers Reports.

Moved: Bob Reynolds **Seconded:** Andy Palmer
Ayes: Brylski, Palmer, Moses, Reynolds, Hutchinson
Nays: none
Carried

Executive Director Update:

- Director Doyle spoke of the Economic Development conference he attended last week in Albany. The Authorities Budget Office (ABO) is moving towards implementing additional reporting of IDA activities. The ABO would like to see the applicant's application and all supporting documents listed on IDA's website. Additionally the HIDA needs to stay on top of the sales tax exemption reporting. Going forward tracking of a company's expenditures receiving sales tax abatement will be recorded in an excel spreadsheet to verify they do not go over their board approved exemption or project timeline.
- Upgrades to Website, based on the additional reporting that appears to be eminent for all IDA's. Director Doyle, is requesting additional features (reporting capabilities) from bids to upgrade the Hamburg Development Company's website. Currently three companies have been approached to redesign the website. Board members pointed out we need direct access to website without additional fees and confirmation of security measures.
- Small Business nominations have been put on hold due to the government shutdown.
- Allstate Insurance project has been approved for zoning in the Village of Blasdell. It will be moving to the planning/budgeting phase of the project.

Board held a conversation on inviting Senator, Sean Ryan, to speak to the Board and get his viewpoint on IDAs. Since he is typically in Albany on Tuesdays, the regular meeting day of the HIDA board, a motion was made to hold a special board meeting.

-**Motion** to hold a special Board meeting and Invite Senator, Sean Ryan to be a guest speaker regarding his views on consolidating local IDAs.

Moved: Bob Reynolds **Seconded:** Jeff Brylski
Ayes: Brylski, Palmer, Moses, Reynolds, Hutchinson
Nays: none
Carried

-Motion to officially approve the 2019 Board of Director meeting dates.

Moved: Bob Reynolds **Seconded:** Andy Palmer
Ayes: Brylski, Palmer, Moses, Reynolds, Hutchinson
Nays: none
Carried

-Motion to renew the Hamburg Industrial Development Agency's contract with Masiello, Martucci Calabrese and Associates to provide the Coalition for Community Building program and government affairs consulting services for 12 months beginning January 2019 at a rate of \$500 per month. This agreement can be cancelled by either party with a 30-day written notice provided billings are current. Total expense for 2019 \$6000.00

Moved: Bob Reynolds **Seconded:** Andy Palmer
Ayes: Palmer, Moses, Reynolds, Hutchinson
Nays: Brylski
TABLED – 4 Ayes not enough to pass, will have another motion to pass at the February 26th Board Meeting.

-Motion to appoint Neill & Strong Attorneys and Counselors P.C. as Special Council and Transaction Council to the Hamburg Industrial Development Agency and the Hamburg New York Land Development Corporation for the year 2019.

Moved: Bob Reynolds **Seconded:** Jeff Brylski
Ayes: Brylski, Palmer, Moses, Reynolds, Hutchinson
Nays: none
Carried

-Motion to adopt the revised Town of Hamburg Industrial Development Agency Property Disposal Guidelines as of January 22, 2019.

Moved: Andy Palmer **Seconded:** Jeff Brylski
Ayes: Brylski, Palmer, Reynolds, Moses, Hutchinson
Nays: none
Carried

RESOLVED, that the Hamburg Industrial Development Agency Board designate the Blasdell-Woodlawn FRONT PAGE and The HAMBURG SUN as OFFICIAL NEWSPAPERS for the Hamburg Industrial Development Agency for the year 2019.

Moved: Bob Reynolds **Seconded:** Andy Palmer
Ayes: Brylski, Palmer, Reynolds, Moses, Hutchinson
Nays: none
Carried

Director Doyle, discussed committee assignments per the HIDA by-laws. It was decided going forward all committee assignments will be held at an annual meeting in March.

-Motion to approve an annual March meeting to make committee assignments.

Moved: Bob Reynolds **Seconded:** Jeff Brylski

Ayes: Brylski, Palmer, Reynolds, Moses, Hutchinson

Nays:

Carried

- Motion to adjourn at 8:00am.

Moved: Jeff Brylski **Seconded:** Andy Palmer

Ayes: Brylski, Palmer, Moses, Reynolds, Hutchinson

Nays:

Carried

Sincerely,



Sean Doyle
Executive Director