



6122 South Park Avenue
Hamburg, New York 14075
716.648.4145
www.HamburgIDA.com

Hamburg New York Land Development Corporation

**Board of Directors Meeting
June 25, 2019
Court Room - Blasdel Village Hall**

Present

Andy Palmer
Tom Moses
Robert Reynolds
Bob Hutchinson
Janet Plarr
Norma Rusert-Kelly

Excused

Wence Valentin
Cam Hall
Jeff Brylski

Executive Director

Sean Doyle

Guests

Jennifer Strong, Neill & Strong
Mary Doran, Hamburg Development Companies
Luke Hammill, Hamburg Sun
Jim Shaw, Supervisor
Eric Fischlein, LaBella Associates
Rob Napieralski, LaBella Associates

- **Move** to open the Board of Directors meeting at 8:56am, Executive Director, Doyle.

Moved: Norma Rusert-Kelly **Seconded:** Andy Palmer
Ayes: Palmer, Moses, Hutchinson, Plarr, Rusert-Kelly, Reynolds
Nays: none
Carried

- **Roll Call**

- **Motion** to approve the May 2019 meeting minutes

Moved: Tom Moses **Seconded:** Andy Palmer
Ayes: Palmer, Moses, Hutchinson, Plarr, Rusert-Kelly, Reynolds
Nays: none
Carried

-Treasurer, Bob Reynolds, gave an update on finances. He reiterated what was said at the HIDA meeting, overall down (-13,000) between both companies. New projects coming on board administrative fees will offset the difference.

- **Motion** to approve the May 2019 Treasurers Reports.

Moved: Bob Reynolds **Seconded:** Tom Moses
Ayes: Palmer, Moses, Hutchinson, Plarr, Rusert-Kelly, Reynolds
Nays: none
Carried

Executive Director Update:

-Will be sending out survey/ letter on office space. Will collate data to determine available office space and what is needed.

Doyle turned the floor over to LaBella Associates to speak about the infrastructure review they completed on the Lake Erie Commerce Center (LECC).

Rob and Eric took the floor with a map of the LECC and discussed different scenarios regarding traffic analysis, infrastructure possibilities along with costs associated with developing the property.

The board agreed they need to decide on what direction they want to go with the property first, then implement a plan accordingly. This topic will be discussed at the board's offsite planning meeting in the fall.

-Motion to move into Executive Session at 9:10am regarding Employee Performance Reviews

Moved: Andy Palmer **Seconded:** Janet Plarr
Ayes: Palmer, Moses, Hutchinson, Plarr, Rusert-Kelly, Reynolds
Nays: none
Carried

-Motion to move out of Executive Session at 9:20am

Moved: Tom Moses **Seconded:** Norma Rusert-Kelly
Ayes: Palmer, Moses, Hutchinson, Plarr, Rusert-Kelly, Reynolds
Nays: none
Carried

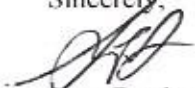
-Motion to approve Janet Plarr executing the amendment to Mary Doran's Employment Agreement effective July 1, 2019 thru June 30, 2021.

Moved: Tom Moses **Seconded:** Norma Rusert-Kelly
Ayes: Palmer, Moses, Hutchinson, Plarr, Rusert-Kelly, Reynolds
Nays: none
Carried

- **Motion** to adjourn at 9:30am.

Moved: Tom Moses **Seconded:** Norma Rusert-Kelly
Ayes: Palmer, Moses, Hutchinson, Plarr, Rusert-Kelly, Reynolds
Nays: none
Carried

Sincerely,



Sean Doyle, Executive Director