

**Hamburg Industrial Development Agency
Board of Directors Meeting
December 16, 2011
Robert Chesbro Conference Room**

Present

Amy Ziegler
Matt Dils
Steve Walters
Tom Moses
Lou McDonald
Norma Russert Kelly
Pattie Paul

Excused

Marcella Fugle
Stan Figiel

Guest

Craig Cwick
Nathan Neill

Executive Director

Michael J. Bartlett

- **Moved** to open the Board of Directors meeting at 8:05 a.m.

-**Motion** to approve the Town of Hamburg Industrial Development Agency 2012 Budget as presented.

Moved: Steve Walters

Seconded: Tom Moses

Ayes: Ziegler, Moses, Walters, Paul, McDonald, Russert Kelly, Dils

Nays: None

Carried

- **Motion** to approve the November 2011 Treasurer's Report.

Moved: Lou McDonald

Seconded: Amy Ziegler

Ayes: Moses, Paul, Ziegler, Dils, McDonald, Russert Kelly, Walters

Nays: None

Carried

- **Motion** to approve the minutes from the November 17, 2011 Board meeting.

Moved: Norma Russert-Kelly

Seconded: Amy Ziegler

Ayes: Walters, Paul, Dils, Ziegler, Moses, Russert Kelly, McDonald

Nays: None

Carried

- **Autumn View Manor**- Nationwide Health Properties Inc. Purchased and acquired the leasehold interest of Autumn View Manor Partnership. The sublessee shall remain Autumn View Health Care Facility, LLC which will remain the operator of the facility. The HIDA has been asked to approve a new master lease between Nationwide Health Properties LLC and Autumn View Health Care LLC.

RESOLUTION OF THE TOWN OF HAMBURG INDUSTRIAL DEVELOPMENT AGENCY APPROVING NEW MASTER LEASE BETWEEN NATIONWIDE HEALTH PROPERTIES, LLC AND AUTUMN VIEW HEALTH CARE FACILITY, LLC.

Moved: Amy Ziegler

Seconded: Patti Paul

Ayes: Walters, Dils, McDonald, Moses, Russert Kelly, Ziegler, Paul
Nays: None
Carried

Precision Photo Fab - A Business First article was discussed where an investment in a \$130,000 machine was made to allow the company to pursue more work in the aerospace industry and keep previously outsourced projects in house. Eight positions have been created in the last six months. The company also plans to buy a \$300,000 water jet cutter by months end. The machinery is installed in Hamburg. We are being asked to authorize a collateral security mortgage for \$155,000.

RESOLUTION OF THE TOWN OF HAMBURG INDUSTRIAL DEVELOPMENT AGENCY AUTHORIZING THE EXECUTION AND DELIVERY OF A COLLATERAL SECURITY MORTGAGE IN THE PRINCIPAL AMOUNT OF \$155,000 IN CONNECTION WITH THE 1993 PRECISION PHOTO-FAB INC. PROJECT AND FURTHER AUTHORIZING AND APPROVING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH.

Moved: Matt Dils **Seconded:** Norma Russert Kelly
Ayes: Walters, Ziegler, Moses, Paul, Dils, McDonald, Russert Kelly
Nays: None
Carried

IDA Termination Protection - The HIDA needs to take action to assure the Agency has some outstanding debt issued by the Agency. The reason for this is that under Section 856 (1) b of the General Municipal Law if after 10 years from the date of establishment an IDA has no outstanding bonds or other obligations issued by Agency it shall be considered terminated. Nathan Neill has suggested that the Agency purchase land from the Hamburg NY Land Development Corp for the purpose of obtaining land for use as a future site for the headquarters of the HIDA. Nathan will work on proposed resolutions to be reviewed at the next Board meeting.

- **Motion** to allow Executive Director Bartlett to continue to carry over 40 hours of vacation time until needed for a family medical emergency.

Moved: Matt Dils **Seconded:** Amy Ziegler
Ayes: Walters, Moses, Paul, McDonald, Russert Kelly, Dils, Ziegler
Nays: None
Carried

- **Motion** to adjourn at 8:33 am.

Moved: Matt Dils **Seconded:** Amy Ziegler
Ayes: Walters, Russert Kelly, Moses, Dils, McDonald, Ziegler, Paul
Nays: None
Carried

Sincerely,

Michael J. Bartlett
Executive Director