

**Hamburg Industrial Development Agency
Board of Directors Meeting
August 20, 2010
Robert Chesbro Conference Room**

Present

Marcella Fugle
Steve Walters
Tom Moses
Pattie Paul
Mike Petrie
Kevin Smardz

Excused

Janet Plarr
Matt Dills
Norma Rusert-Kelly

Guest

Craig Cwick

Executive Director

Michael J. Bartlett

- **Moved** to open the Board of Directors meeting at 8:03 a.m.

- **Carl Calabrese** representing Masiello, Martucci, Calabrese & Associates was introduced and spoke about the goals and accomplishments of the Coalition For Community Building. Carl handed out an update and review covering the period May-August 2010 which is included with these minutes.

- **Motion** to continue the Hamburg IDA's participation in the Coalition For Community Building for an additional 12 month period in an amount not to exceed \$500.00 a month and authorizing Executive Director Bartlett to sign a new agreement with Masiello, Martucci , Calabrese & Associates with the ability of either party to cancel the agreement with a 30 day written notice.

Moved: Marcella Fugle

Seconded: Mike Petrie

Ayes: Fugle, Walters, Moses, Smardz, , Petrie, Paul

Nays: None

Carried

- **PAPYZ, LLC** - Tom Moses presented the project to the Board as the principals involved in the project were out of town. PAPYZ, LLC is a new company formed by Yvette O'Brian. Yvette is involved with the management and operation of O'Brian Pub in Eden. The company has purchased a 6000 sq. ft building located at 32 Main Street in the Village of Hamburg. They plan to put a new facade on the building and to completely renovate the interior of the first floor. The company will operate a butcher shop/smoke house out of one of 3 existing store fronts. An existing nail shop and tailor shop will occupy the other 2 storefronts. A second floor will be added to the building for 4 apartments. The 2nd floor will not be eligible for any incentives.

RESOLUTION OF THE TOWN OF HAMBURG INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") AUTHORIZING PAPYZ, LLC (THE "LESSEE") TO RENOVATE AN EXISTING BUILDING LOCATED AT 32 MAIN STREET IN THE VILLAGE OF HAMBURG INCLUDING THE RENOVATION OF THE FIRST FLOOR, ROOF AND FACADE, BUT EXCLUDING THE SECOND FLOOR AND TO ACQUIRE AND INSTALL MACHINERY AND EQUIPMENT REQUIRED IN CONNECTION THEREWITH, ALL FOR A COMMERCIAL MULTI-TENANT RETAIL FACILITY, FOR LEASE TO THE AGENCY AND SUBSEQUENT LEASEBACK TO

THE LESSEE FOR SUBLEASE TO OTHER TENANTS AND TO TAKE OTHER PRELIMINARY ACTION.

Moved: Tom Moses

Seconded: Mike Petrie

Supervisor Walters made a request to amend the resolution to state that the PILOT is not to exceed \$200,000 on the building.

- **Motion** to accept the change to the resolution requested by Supervisor Walters.

Moved: Tom Moses

Seconded: Mike Petrie

Ayes: Walters, Smardz, Fugle, Moses, Paul, Petrie

Nays: None

Carried

- **Motion** to approve the minutes from the June 25, 2010 Board of Directors meeting.

Moved: Tom Moses

Seconded: Marcella Fugle

Ayes: Walters, Smardz, Petrie, Fugle, Moses, Paul

Nays: None

Carried

A discussion was held regarding the new format for the HIDA Treasurers Report. Overall the Board felt it was an improvement over the previous format. The Board did feel it would like to see a specific breakdown of the administrative fees received. Executive Director Bartlett will follow up to implement the change.

- **Motion** to approve the June 2010 Treasurer's Report.

Moved: Mike Petrie

Seconded: Pattie Paul

Ayes: Walters, Moses, Fugle, Petrie, Smardz, Paul

Nays: None

Carried

- **Motion** to approve the July 2010 Treasurers Report.

Moved: Tom Moses

Seconded: Marcella Fugle

Ayes: Walters, Smardz, Paul, Petrie, Moses, Fugle

Nays: None

Carried

- A question was raised concerning the Marketing Consultant that was hired by the Town who would be doing work for the IDA who would pay a portion of her cost. It was explained that the consultant (Linda Rogers) would assist the IDA in marketing its programs and any property it may control. Linda has not been paid anything from the HIDA at this point. The Board requested that Linda meet with the Board at some future Board meeting to discuss her ideas.

Executive Director Bartlett updated the Board on the radio campaign being run through September explaining what effect IDA assistance has on the members of a community. The campaign will not be renewed for this year and future discussions will be held to determine if the campaign should be restarted after the first of the year.

Executive Director Bartlett handed out a print ad being run by the Clarence IDA that is being made available to all IDA's if they choose to use it. Proposals for a print campaign have been received from Business First and the Bee Group. Bartlett told the Board that he felt a print campaign was not a effective way to reach key decision makers and no action was taken .

A discussion was held on a proposal to pay an annual subscription fee of \$1000.00 to have our application put on our

website to allow it to be electronically submitted. The Board requested that someone from the ECIDA attend our next Board meeting to present the concept and answer questions.

- **Motion** to adjourn at 9:02 a.m.

Moved: Mike Petrie

Seconded: Tom Moses

Ayes: Petrie, Walters, Moses, Fugle, Smardz, Paul

Nays: None

Carried

Sincerely,

Michael J. Bartlett
Executive Director