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**Hamburg Industrial Development Agency  
Board of Directors Meeting  
September 11, 2024, 7:30am  
Blasdell Village Hall, 121 Miriam Avenue**

**Present**

Janet Plarr  
Wence Valentin  
Bob Reynolds  
Bob Hutchison  
Cam Hall  
Tom Moses  
Andy Palmer  
Jamel Perkins

**Excused**

**Guests**

Jennifer Strong, Neill & Strong  
Mary Doran, HIDA  
Mary Ann Costello

**Executive Director**

Sean Doyle

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**Pledge of Allegiance/Moment of Silence in honor of 9/11**

**-Roll Call**

**-Motion** to open the board meeting at 7:34am

**Moved:** Tom Moses

**Seconded:** Janet Plarr

**Ayes:** Plarr, Hutchison, Moses, Hall, Reynolds, Perkins, Valentin, Palmer

**Nays:** none

**Carried**

**-Motion** to approve the August 2024 board meeting minutes

**Moved:** Janet Plarr

**Seconded:** Jamel Perkins

**Ayes:** Plarr, Hutchison, Moses, Hall, Reynolds, Perkins, Valentin, Palmer

**Nays:**

**Carried**

Treasurer, Bob Reynolds, gave an update on the financials. \$209,523.25 was received in administrative fees and total income for the month is \$218,940.71. The HIDA had \$14,307.78 in expenses for August which resulted in net income of \$204,632.93. Total liabilities and assets end of 2023 was \$934,331.62, as of August 31, 2024 total liabilities and assets equal \$971,174.51 up \$36k+ from last year.

**-Motion** to approve the August 2024 Treasurer Report

**Moved:** Janet Plarr

**Seconded:** Jamel Perkins

**Ayes:** Plarr, Hutchison, Moses, Hall, Reynolds, Perkins, Valentin, Palmer

**Nays:** none

**Carried**

**Executive Director Update:**

-2024 is projected to be within budget; 3 closings happened in August; K&H expansion, Staub new build and Mission Hills.

-Gateway building/project is seeking planned unit development status from the Planning Department. It goes from Planning to Town Board, it is a process but it is moving forward.

-Jeffrey Boulevard 10 acre parcel is going through closing now.

-Former Iovate Building has a new tenant setting up shop.

-Doyle sent a letter on behalf of the IDA after the last board meeting to the Supervisor/Town Board supporting hotels at the proposed Camp Road interchange/entertainment district. Town Board work session stated the board is open to hotels but they want to discern the type of hotels. The IDA will support the Town's vision in any way possible and use its real estate development expertise to try and make it successful.

Andy Palmer suggested putting a tab on the HIDA website to post correspondence from the IDA.

-Stadium Zoning Committee hired a consultant to revisit zoning in and around the new stadium. ECC South announced they will be moving to new site in Orchard Park in 2025.

**- New Business:**

-2025 HIDA Budget was reviewed and approved by the Executive Committee and Doyle presented it to the full board highlighting the items below:

- HIDA 2024 forecast is (-\$21,315), HNYLDC 2024 forecast is \$351,569 for a combined agency income of \$330,254
- \$250,000 budgeted projected agency Administrative Fees for 2025, factors in the economy, inflation/lending as well as potential projects in the pipeline (Gateway, Jeffrey Boulevard, multi-family projects)
- Salaries are based on the contracted rates and includes 15% increase in health care costs
- Rent will continue as is, reduced Grant expense to \$10,000, \$5,000 allotted to website/marketing to support the area in and around the new stadium
- Overall 2025 projected income of \$26,719.00

**-Motion** to approve the 2025 Budget at 7:59am

**Moved:** Cam Hall

**Seconded:** Bob Hutchison

Andy Palmer stated the BBA will be shutting down it was a minimal expense included with membership dues.

Treasurer Bob Reynolds asked board members for any additional input.

Janet Plarr stated that rent was listed under the note section twice it will be corrected with no change to the budget numbers.

**Ayes:** Plarr, Hutchison, Moses, Hall, Reynolds, Perkins, Valentin, Palmer

**Nays:** none

***Carried***

**-Old Business - none**

The Board unofficially welcomed Dr. Mary Ann Costello to the HIDA Board as a representative for the Frontier School Board replacing Davis Podkulski. The board appointment will be official after the next Town of Hamburg Board meeting.

**-Privilege of the Floor – no comments**

**-Motion** to adjourn at 7:59am

**Moved:** Bob Reynolds      **Seconded:** Wence Valentin

**Ayes:** Plarr, Hutchison, Moses, Hall, Reynolds, Perkins, Valentin, Palmer

**Nays:** none

***Carried***

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. Doyle', with a stylized flourish at the end.

Sean Doyle, Executive Director

**Next meeting: October 9, 2024 7:30am  
Blasdell Village Hall, 121 Miriam Avenue**