



6122 South Park Avenue
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**Hamburg Development Corporation
Board of Directors Meeting
January 31, 2023 – 8:00am
Ilio DiPaolo's – Annual Meeting**

Present

Joe Gunning
Marlon Kerner
Sean Buffum
Molly Georger
Oliva Hill
Ryan Gannon
Marie Domon-Payzch
Jeff Leyonmark

Excused

Evan Maloney
Brian Attea
Nicole McKillen
Nicholas Lord
Jim Ziemer
Jeff Halas

Guests

Mary Doran, HDC
Karen Mitchell
Kevin Rautenstrauch

Executive Director

Sean Doyle

Prior to the board meeting Doyle introduced Karen Mitchell and Kevin Rautenstrauch to the board as potential new board members. Both individuals gave a brief introduction of them self to the board.

-Roll Call

-Motion to open the Board of Directors meeting at 9:05am.

Moved: Jeff Leyonmark **Seconded:** Kerner

Ayes: Gunning, Kerner, Buffum, Georger, Hill, Gannon, Domon-Payzch, Leyonmark

Nays: none

Carried

-Motion to approve the minutes from the October 2022 Board of Directors meeting.

Moved: Molly Georger **Seconded:** Sean Buffum

Ayes: Gunning, Kerner, Buffum, Georger, Hill, Gannon, Domon-Payzch, Leyonmark

Nays: none

Carried

Financial Report

Doyle, spoke on the financials. The current balance on the HDC bank accounts is \$126,219.22. All the loans are current. Assets total \$562,355.50. Per the last meeting the 2nd account/savings account with a balance of \$69.00 was closed and funds were transferred to the HDC checking account.

-Motion to approve the December 2022 financial report.

Moved: Ryan Gannon **Seconded:** Marie Domon-Payzch

Ayes: Gunning, Kerner, Buffum, Georger, Hill, Gannon, Domon-Payzch, Leyonmark

Nays: none

Carried

-Motion to re-appoint Olivia Hill as President of the Hamburg Development Corporation, Shawn Buffum as President – Elect, and re-appoint Molly Georger as Secretary / Treasurer for a one year term beginning January 31, 2023.

Moved: Jeff Leyonmark **Seconded:** Joe Gunning

Ayes: Gunning, Kerner, Buffum, Georger, Hill, Gannon, Domon-Payzch, Leyonmark

Nays: none

Carried

-Motion to appoint Karen Mitchell and Kevin Rautenstrauch as board members of the Hamburg Development Corporation for a three-year term beginning January 31, 2023.

Moved: Shawn Buffum **Seconded:** Joe Gunning

Ayes: Gunning, Kerner, Buffum, Georger, Hill, Gannon, Domon-Payzch, Leyonmark

Nays: none

Carried

-Motion to elect the following members to the loan committee of the Hamburg Development Corporation: Jeff Leyonmark, Karen Mitchell, Molly Georger, Evan Maloney, Nicole McKillen, and Jim Ziemer.

Moved: Oliva Hill **Seconded:** Marlon Kerner

Ayes: Gunning, Kerner, Buffum, Georger, Hill, Gannon, Domon-Payzch, Leyonmark

Nays: none

Carried

Directors Report

The contract between the Hamburg Development Corporation and H. Sicherman & Company is up for renewal. Sicherman and Company provide service to the HDC including reporting and employment auditing services, program review criteria and conformance consulting in accordance to HUD guidelines.

-Motion authorizing Sean Doyle, Executive Director of the Hamburg Development Corporation to sign a one – year extension of our existing agreement with H. Sicherman and Company for the Calendar year of 2023. Total charges not to exceed \$1,000.00 US dollars for the HDC Loan fund administration.

Moved: Olivia Hill **Seconded:** Shawn Buffum

Ayes: Gunning, Kerner, Buffum, Georger, Hill, Gannon, Domon-Payzch, Leyonmark

Nays: none

Carried

Doyle stated the H. Sicherman and Company also does the CARES Grant administration for the HDC.

The next meeting will be scheduled shortly as it is pending information from 2 potential loan applicants; Alchemy and Hat Trix.

Alchemy will be reviewed by the loan committee today however additional information is still needed from them. The Hat Trix application is not complete – more information is needed before it can be presented to the loan committee. Both applicants are looking for \$100,000. If necessary the HDC may have to go back to HUD for additional funds as our current balance would not cover both loans. The funding does not impact the Town of Hamburg’s budget at all since it comes directly from HUD.

-Motion to adjourn at 9:26am

Moved: Shawn Buffum **Seconded:** Jeff Leyonmark

Ayes: Gunning, Kerner, Buffum, Georger, Hill, Gannon, Domon-Payzch, Leyonmark

Nays: none

Carried

Respectfully submitted,

Sean Doyle
Executive Director, Hamburg Development Company