



6122 South Park Avenue
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**Hamburg New York Land Development Corporation
Board of Directors Meeting
June 16, 2021, 7:30am
Blasdell Village Hall & Zoom Teleconferencing, due to the COVID 19 Pandemic**

Present

Cam Hall
Tom Moses
Janet Plarr
Bob Hutchison
Andy Palmer
Davis Podkulski
Robert Reynolds
Norma Rusert-Kelly-Zoom

Excused

Wence Valentin

Guests

Francesca Bond, Hamburg Sun - Zoom
Mary Doran, HIDA
Jennifer Strong, Neill & Strong

Executive Director

Sean Doyle

- Roll Call

-Motion to open the board meeting at 8:18am.

Moved: Cam Hall

Seconded: Janet Plarr

Ayes: Hall, Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly

Nays: none

Carried

-Motion to approve the May 2021 board meeting minutes.

Moved: Janet Plarr

Seconded: Andy Palmer

Ayes: Hall, Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly

Nays: none

Carried

Treasurer, Bob Reynolds, gave an update on the financials. Expenses for the month were \$5,522.25 which included \$3,750 for the yearly audit and \$2,000 deposit on 33 Scott Street. Total balance on the accounts is \$1,694,125.85.

-Motion to approve the May 2021 Treasurer Report

Moved: Andy Palmer

Seconded: Janet Plarr

Ayes: Hall, Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly

Nays: none

Carried

NOTE: The April Treasurer's report was tabled. It was mistakenly put on the HIDA June agenda instead of the HNYLDC June agenda for approval. It will put on the July agenda for board approval.

Executive Director Update:

-Doyle stated he is going to schedule a retreat type meeting in September/October to reprioritize sites in Hamburg, set new goals and then focus on these sites over the next few years. He would like to form a sub-committee to work on this initiative.

Unfinished Business:

-33 Scott Street update, a deposit was made on the purchase, LaBella should begin phase one of their remediation work on Friday, June 18th.

Privilege of the Floor -

-Doyle opened the floor up for public comment – none.

New Business:

-Doyle read the following resolution on Agency Policies:

RESOLUTION OF THE HAMBURG NEW YORK LAND DEVELOPMENT CORPORATION CONFIRMING ITS POLICIES

WHEREAS, the Hamburg New York Land Development Corporation has conducted an annual review of its existing policies.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The HNY LDC hereby confirms and re-adopts the following existing policies:

*HNY LDC By-Laws
Audit Committee Charter
Finance Committee Charter
Governance Committee Charter
Code of Ethics and Conflict of Interest Policy
Defense/Indemnification of Officers & Employees Policy
Financial Disclosure Policy
Investment Policy
Procurement Policy
Property Disposal Guidelines
Real Property Acquisition Policy
Reimbursement & Attendance Policy
Sexual Harassment Policy
Sexual Harassment Complaint Form
Travel Policy
Whistleblower Policy*

2. Said policies will remain posted on the official website; and

3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a roll call vote at a regular meeting on June 16, 2021 which resulted as follows:

-Motion to approve the above resolution on agency policies:

Moved: Davis Podkulski

Seconded: Andy Palmier

Roll Call Vote:

Hall – aye, Moses – aye, Hutchison – aye, Palmer – aye, Podkulski – aye, Reynolds – aye, Plarr – aye,
Rusert-Kelly – aye

Carried

-Chairman Palmer stated he was proud of the work the board has done reinvesting in Hamburg. He thanked them for their hard work.

-Motion to adjourn at 8:24am

Moved: Tom Moses

Seconded: Janet Plarr

Ayes: Hall, Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Norma Rusert-Kelly

Nays: none

Carried

Sincerely,



Sean Doyle, Executive Director

**Next meeting July 28, 2021, 7:30am,
Blasdell Village Hall**