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**Hamburg Industrial Development Agency
Board of Directors Meeting
May 19, 2021, 7:30am
Blasdell Village Hall & Zoom Teleconferencing, due to the COVID 19 Pandemic**

Present

Cam Hall - Zoom
Tom Moses
Janet Plarr
Bob Hutchison
Andy Palmer
Davis Podkulski
Robert Reynolds
Norma Rusert-Kelly-Zoom
Wence Valentin - Zoom

Excused

Guests

Francesca Bond, Hamburg Sun - Zoom
Mary Doran, HIDA

Executive Director

Sean Doyle

-Pledge

-Roll Call

-Motion to open the board meeting at 7:33am.

Moved: Janet Plarr

Seconded: Norma Rusert-Kelly

Ayes: Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly, Valentin

Nays: none

Carried

-Motion to approve the April 2021 board meeting minutes.

Moved: Bob Reynolds

Seconded: Bob Hutchison

Ayes: Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly, Valentin

Nays: none

Carried

Treasurer, Bob Reynolds, gave an update on the financials. Expenses for the month totaled \$14,831.17 the majority going towards payroll \$9,335.82 and \$4,500 towards the 2020 Audit.

-**Motion** to approve the April 2021 Treasurer Report.

Moved: Andy Palmer

Seconded: Davis Podkulski

Ayes: Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly, Valentin

Nays: none

Carried

Executive Director Update:

Unfinished Business-

-Doyle stated attorney, Jennifer Strong, is on vacation. He gave an update for her on the following projects;

- E-One is requesting an extension which will be reviewed under new business.
- K&H Industries is changing their project scope- working on
- Bayview Road associates should close by the end of June
- Palace Theatre project should close by the end of June

-The Audit Committee met and reviewed the HIDA's 2020 Audit

-A tentative public hearing is scheduled for June 14th at 8:30am Blasdell Village hall. There are 2 to 3 projects in the pipeline that will require a hearing if they move forward. A hearing is tentatively scheduled for June 14th, 2 days before the next board meeting, June 16th, giving plenty of time for public comment and board member review. Norma questioned the morning vs evening meeting. Doyle stated it is at 8:30am to try to better accommodate the public. There is not a given time that can appease everyone. The public always had the opportunity to write in comments for the board. The potential projects are:

- Norfolk Southern
- Key Capture Energy
- Back Office Shop

-Pitch Hamburg is making great progress. Their board has been very active and great to work with, next board meeting Doyle should have a Pitch Hamburg logo he can show the board.

-HELIXintel/HELIXintel.com – is a local tech start- up created by two Hamburg residents. They have raised 1.6 million in funding. Doyle met with them and the supervisor regarding the software they created, it is simple-to-use software intended to help small businesses stay on top of their equipment maintenance.

- Gateway Revitalization Committee will be meeting again on May 25th.

-Hamburg Development Company's 2 year agreement with Hamburg Community Development (HCD) is up for renewal. Doyle has been working with the HCD along with councilwoman, Elizabeth Farrell, to renew.

-Thank you to those who have turned in their sexual harassment training certificates, if you have not please get them into Mary.

-Director Doyle, turned the floor over to Bob Reynolds who gave an update on the Erie Wind Project and the local labor requirement as discussed at the last board meeting.

At the April Board meeting the following motion was passed:

Excerpt – April board meeting minutes:

***Motion** - to approve a waiver from the Town of Hamburg Industrial Development Agency (Agency), local labor policy, Relative to the construction and installation of wind turbines associated with the Erie Wind, LLC and Huron Holdings, LLC (Project) that GE Renewable Energy requires approved contractors to either be GE Personnel or vendors approved by GE. The agency will waive the local labor requirement to allow for the warranty exception to apply with contract requirements between Erie Wind, LLC, Huron Holdings,*

LLC and GE Renewable Energy. All other aspects of the construction and operation will comply with the terms of the policy.

Bob shared email exchanges with Kevin McAuliffe (attached to the minutes) on hiring local labor and the requirements necessary to keep the labor local. Bob also passed around the list of jobs at the Erie Wind site and the requirements of the specific jobs. Kevin has been responsive as well as the company to try to get local labor trained. Bob will keep the board updated on this issue. The board was very appreciative of Bob's efforts. Board agreed it defeats the purpose or our mission if we have to bring in other labor.

Janet Plarr thought it disingenuous of McAuliffe to bring the deviation to the Local Labor Policy to the board at the last hour, as they were starting work on the project the following week. The specialized work was known beforehand and it could have been brought to the board's attention at the application process.

The board discussed this at length. Questioning who reaches out to whom? Should unions be reaching out to the company or does the company reach out to the local unions? Janet stated – Erie 1 Boces runs a workforce development program, which is driven by the businesses coming to town. The program trains individuals specifically based on the company's needs.

The board agreed they need to ask this at the start of a project and it should be a question on the application; *Will there be specialty job requirements that cannot be fulfilled by local labor?* Doyle will run this by the attorney. The employment needs to stay local.

Privilege of the Floor -

Per the amendment to the by-laws approved by the board at the last meeting (April 2021), Doyle opened the floor up to the public.

Cam Hall joined the meeting at 8:02am

There was no public comment. Chairman Palmer, thanked Janet Plarr for her suggestion to amend the by-laws and add privilege of the floor. It is an efficient and great way to get public input.

New Business -

-Attorney, Strong, audited our website and stated it was not clear what policies are particular to each company. Mary has since revised the website and the policies are now listed as they pertain to each company. Each board member was given a policy binder which outlined policies by company HIDA vs HNYLDC. According to ABO guidelines policies are to be reviewed annually. Doyle requested the board members to review the binder and a resolution to approve will be made at the next board meeting.

-Motion to approve the 2020 agency audit

Moved: Andy Palmer

Seconded: Norma Rusert-Kelly

Ayes: Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly, Valentin, Hall

Nays: none

Carried

Doyle read the following resolution for E-One:

RESOLUTION OF THE TOWN OF HAMBURG INDUSTRIAL DEVELOPMENT AGENCY EXTENDING THE INDUCEMENT PERIOD AND THE SALES TAX PERIOD FOR BILLY-LEE, LLC PROJECT , UNTIL DECEMBER 17, 2021

WHEREAS, the Town of Hamburg Industrial Development Agency (the "Agency") by resolution adopted on December 27, 2019, as extended on December 17, 2020 induced Billy-Lee, LLC (the "Lessee") for assistance by the Agency including mortgage tax abatement, sales tax exemption on any materials and/or equipment purchased for incorporation into Project and real property tax abatement in accordance with existing Agency Uniform Tax Exemption Policy and Guidelines, as amended, with respect to a lease with mortgage or lease only transaction for the construction of an approximately 10,000 square foot addition to an existing building located at 4760 Camp Road, Hamburg, New York, by the Lessee, as Agent for the Agency, for lease to the Agency and subsequent Leaseback to the Lessee. The Lessee will be the sole occupant, all for the provision of a fire truck manufacturing Facility (the "Project"); and

WHEREAS, there has been delay by the Applicant in closing the Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE AGENCY AS FOLLOWS:

1. The Agency does hereby extend the inducement period and the sales tax period for the Lessee from June 17, 2021 to December 17, 2021.
2. This resolution shall take effect immediately.

-**Motion** to approve the above resolution E-One with the amendment that it will be their final extension.

Moved: Janet Plarr

Seconded: Wence Valentin

Ayes: Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly, Valentin, Hall

Nays: none

Carried

-**Motion** to adjourn at 8:08am

Moved: Andy Palmer

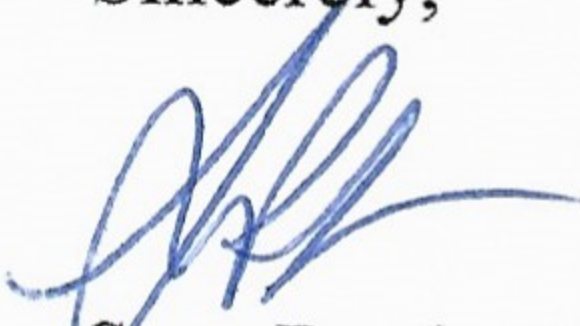
Seconded: Tom Moses

Ayes: Moses, Hutchison, Palmer, Podkulski, Reynolds, Plarr, Rusert-Kelly, Valentin, Hall

Nays: none

Carried

Sincerely,



Sean Doyle, Executive Director

Next meeting June 16th
7:30am, Blasdel Village Hall