



## MANAGEMENT LETTER

March 24, 2021

Hamburg Industrial Development Agency, Inc.  
6122 South Park Avenue  
Hamburg, NY 14075

Honorable Board:

In planning and performing our audit of the financial statements of the governmental activities of Hamburg Industrial Development Agency, Inc. as of and for the year ended December 31, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered Hamburg Industrial Development Agency's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hamburg Industrial Development Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of Hamburg Industrial Development Agency's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

\* \* \* \* \*

This communication is intended solely for the information and use of management of Hamburg Industrial Development Agency, Inc. and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank various Hamburg Industrial Development Agency officers and employees for their cooperation during our audit of the basic financial statements.

Should you have any questions concerning this letter, please let us know and we will meet with you at your earliest convenience.

Sincerely,

*Allied CPAs, P.C.*

Tonawanda, NY  
March 24, 2021

### **BUFFALO**

36 Niagara Street  
Tonawanda, NY 14150  
P: (716) 694-0336

### **COOPERSTOWN**

55-57 Grove Street  
Cooperstown, NY 13326  
P: (607) 282-4161

### **ONEONTA**

189 Main Street, Suite 302  
Oneonta, NY 13820  
P: (607) 432-3462

### **PERRY**

199 S. Main Street, PO Box 1  
Perry, NY 14530  
P: (585) 237-3887

### **ROCHESTER**

150 State Street, Suite 301 A  
Rochester, NY 14614  
P: (585) 410-6733

### **VICTOR**

6536 Anthony Drive, Suite B  
Victor, NY 14564  
P: (585) 410-6733



## Communication with Those Charged with Governance

March 24, 2021

Hamburg Industrial Development Agency, Inc.  
6122 South Park Avenue  
Hamburg, NY 14075

We have audited the financial statements of the governmental activities of the Hamburg Industrial Development Agency, Inc. for the year ended December 31, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 5, 2021. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Hamburg Industrial Development Agency, Inc. are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. However, there were no sensitive financial statement disclosures affecting the financial statement.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

#### **BUFFALO**

36 Niagara Street  
Tonawanda, NY 14150  
P: (716) 694-0336

#### **COOPERSTOWN**

55-57 Grove Street  
Cooperstown, NY 13326  
P: (607) 282-4161

#### **ONEONTA**

189 Main Street, Suite 302  
Oneonta, NY 13820  
P: (607) 432-3462

#### **PERRY**

199 S. Main Street, PO Box 1  
Perry, NY 14530  
P: (585) 237-3887

#### **ROCHESTER**

150 State Street, Suite 301 A  
Rochester, NY 14614  
P: (585) 410-6733

#### **VICTOR**

6536 Anthony Drive, Suite B  
Victor, NY 14564  
P: (585) 410-6733

### ***Disagreements with Management***

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### ***Management Representations***

We have requested certain representations from management that are included in the management representation letter dated March 24, 2021.

### ***Management Consultations with Other Independent Accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### ***Other Audit Findings or Issues***

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### **Other Matters**

We applied certain limited procedures to the management discussion and analysis and Schedule of Agency Investments, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of Board of Directors and management of Hamburg Industrial Development Agency, Inc. and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Allied CPAs, P.C.*