



6122 South Park Avenue
Hamburg, New York 14075
716.648.4145
www.HamburgIDA.com

Governance Committee Meeting
April 23, 2020, 8:26am
Via Zoom Teleconferencing – due to the COVID 19 Pandemic

Present

Tom Moses
Davis Podkulski
Bob Hutchison
Cam Hall

Guests

Mary Doran, Hamburg Development Companies

Executive Director

Sean Doyle

Director Doyle opened the committee meeting at 8:26am.

Director Doyle stated the committee is to meet two times a year, to his knowledge there has not been previous meetings.

Davis, wanted to know how do we put our “role” on this board into practice?

Director Doyle, will give the board resources to reference to keep up to date on activities of other IDA’s and state mandates. Doyle keeps himself informed of these changes but agrees it would be beneficial for the Governance Board to do so also and then share the information with the entire Board of Directors.

Davis, pointed out in the Governance Charter – Performance Evaluations and wanted further information on the topic. Moses, stated the Board of Directors annually completes a performance evaluation. Director Doyle said going forward it would be a good idea to distribute the results of the annual performance evaluation to the Governance Committee. In the past it has been solely given to the Board Chair.

The Governance Committee would also play a role in reviewing the board’s policies, however this was just done by the entire board at the April 2020 Board of Directors meetings.

Adjourn – 8:45am

Sincerely,

Sean Doyle, Executive Director

