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**Hamburg New York Land Development Corporation
Board of Directors Meeting
April 7, 2020
Via Zoom Teleconferencing – due to the COVID 19 Pandemic**

Present

Andy Palmer
Tom Moses
Davis Podkulski
Bob Hutchison
Cam Hall
Norma Rusert -Kelly
Robert Reynolds

Excused

Wence Valentin
Janet Plarr

Guests

Jennifer Strong, Neill & Strong
Mary Doran, Hamburg Development Companies
Francesca Bond, Hamburg Sun

Executive Director

Sean Doyle

-Motion to open the board meeting at 8:35am Director Doyle.

Moved: Norma Rusert- Kelly **Seconded:** Davis Podkulski
Ayes: Palmer, Moses, Hutchison, Hall, Podkulski, Reynolds, Rusert-Kelly
Nays: none
Carried

- Roll Call

-Motion to approve the February 2020 Board meeting minutes.

Moved: Cam Hall **Seconded:** Davis Podkulski
Ayes: Palmer, Moses, Hutchison, Hall, Podkulski, Reynolds, Rusert-Kelly
Nays: none
Carried

Executive Director Update:

Unfinished Business –

-Director Doyle stated he is still working on the grant application to National Grid. He sent over additional information. The grant is for marketing the LECC thru signage and video.

-The Carwell contract for the 5.57 acres at the LECC is still in the works. Some minor modifications were made including language relating to the COVID 19 Pandemic and covering any unforeseen delays as a result of the pandemic. The final contract should be signed in the near future.

-Doyle had interest from 2 perspective purchasers on parcel A. However by and far things have been tabled due to the unknown outcome of the pandemic.

New Business -

-Treasurer, Bob Reynolds, recapped the 2019 Audit. Current cash position is \$837,224. There was some question of the language in the audit report regarding the insurance on the accounts. The Executive Committee reviewed, they are insured up to \$250,000 because they are municipal accounts.

-Motion to approve the 2019 Audit Report

Moved: Bob Reynolds **Seconded:** Davis Podkulski
Ayes: Palmer, Moses, Hutchison, Hall, Podkulski, Reynolds, Rusert-Kelly
Nays: none
Carried

-HNYLDC PARIS reports have been submitted.

-Bob Reynolds, Treasurer, briefly went over the financials. The February and March Treasurers Reports will be reviewed for board approval at the next meeting Board of Director meeting (April 23rd).

-Given Governor Como's mandatory work from home order currently in effect until the end of April the next Board of Director meeting will be held via ZOOM on April 23rd. Bob Reynolds and Andy Palmer requested the time be changed from 6:00pm to 7:30am. All were in agreement; with the thought ZOOM will have less activity at non peak hours. The HDC website and local paper will be updated and notified of the change.

The Governance Committee will meet via ZOOM after the Board meeting on April 23rd.

-Motion to adjourn at 8:45am

Moved: Andy Palmer **Seconded:** Tom Moses
Ayes: Palmer, Moses, Hutchison, Hall, Podkulski, Reynolds, Rusert-Kelly
Nays: none
Carried

Sincerely,



Sean Doyle, Executive Director

**The next meeting will be April 23rd – 7:30am
Via Zoom - Teleconferencing due to the COVID 19 Pandemic**