

**Hamburg Industrial Development Agency  
Board of Directors Meeting  
October 05, 2012**

**Room 7B - Hamburg Town Hall**

**Present**

Amy Ziegler  
Tom Moses  
Steve Walters  
Patti Paul  
Lou McDonald  
Matt Dils  
Norma Rusert Kelly  
Janet Plarr

**Excused**

None

**Guest**

Craig Cwick  
Nathan Neill  
Erica Dajac

**Executive Director**

Michael J. Bartlett

- **Move** to open the Board of Directors meeting at 8:02 a.m.

- **Erica Dajac** from Hamburg Flooring was introduced and presented the companies project to the Board. The company is a commercial and retail flooring company employing 12 people. Due to continued growth they need more space and are looking to purchase the former CVS located at 3882 South Park Avenue in Blasdel. The property would serve as a warehouse/distribution facility with some showroom space and offices. The project qualifies for assistance under the Agencies Adaptive ReUse program.

RESOLUTION OF THE TOWN OF HAMBURG INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") AUTHORIZING HAMBURG FLOOR COVERING, INC (THE "LESSEE") TO ACQUIRE AND RENOVATE AN APPROXIMATELY 5,800 SQUARE FOOT BUILDING LOCATED AT 3882 SOUTH PARK AVENUE, BLASDELL, NEW YORK, WHICH BUILDING FORMERLY HOUSED THE CVS PHARMACY, AND TO ACQUIRE AND INSTALL MACHINERY AND EQUIPMENT REQUIRED IN CONNECTION THEREWITH, ALL FOR A SHOWROOM, OFFICE AND WAREHOUSE FOR A FLOOR COVERING CONTRACTOR, FOR LEASE TO THE AGENCY AND SUBSEQUENT SUBLEASE TO THE LESSEE AND AUTHORIZING THE EXECUTION AND DELIVERY OF A MORTGAGE IN CONNECTION THEREWITH AND TO TAKE OTHER PRELIMINARY ACTION

**Moved:** Steve Walters

**Seconded:** Norma Rusert Kelly

**Ayes:** Walters, Ziegler, Paul, Moses, McDonald, Dils, Rusert Kelly, Plarr

**Nays:** None

**Carried**

- **Mark Trammell**, Principal in MHT Holdings, Inc was introduced. Mark initially has been trying to develop a new

senior housing project in the Town. This project (Hickey Farms) has be replaced by two projects to purchase and rehabilitate two existing apartment complexes in the Town, Lincoln Square Apartments located at 4055 Knoll Drive and Washington Square Apartments located at 5546 Scranton Road, total 350 apartments built in the 1970's. Mark intends to invest anywhere from \$5000.00 to \$10,000.00 in each apartment enhancing such areas as kitchens, bathrooms, exterior systems, windows and roofs.

Nathan Neill explained that he was waiting for an opinion from Mark's attorney (George Craig) regarding the eligibility of the apartment projects.

A draft of a letter Mark has requested the Town send to New York State in support of his projects was reviewed. It was felt the Town Attorney and Supervisor along with Nathan Neill should review the letter.

- **Proposed changes** to the HIDA By Laws were discussed. The changes resolve the discrepancy as far as the number of Board members serving on the Executive Committee, a change in the numbers and timing of meetings and clarification of who can sign checks on behalf of the Agency.

- **Motion** to amend the amended Town of Hamburg Industrial Development Agency's By Laws as presented.

**Moved:** Norma Rusert Kelly **Seconded:** Tom Moses  
**Ayes:** Walters, Ziegler, McDonald, Plarr, Dils, Paul, Rusert Kelly, Moses  
**Nays:** None  
**Carried**

- **The proposed changes** to the HIDA's Mission Statement were discussed.

- **Motion** to approve the new Town of Hamburg Industrial Development Agency Mission Statement as presented.

**Moved:** Patti Paul **Seconded:** Norma Rusert Kelly  
**Ayes:** Walters, Ziegler, Dils, Plarr, McDonald, Moses, Paul, Rusert Kelly  
**Nays:** None  
**Carried**

- **The proposed amendment** to the IDA Common Policy in regards to the Hotel Assistance Policy was discussed.

- **Motion** to adopt the amended Hotel Assistance Policy in the IDA Common Policy as presented.

**Moved:** Norma Rusert Kelly **Seconded:** Matt Dils  
**Ayes:** Walters, Ziegler, Paul, Moses, Plarr, McDonald, Rusert Kelly, Dils  
**Nays:** None  
**Carried**

- **Motion** to approve the minutes from the September 7, 2012 Board meeting.

**Moved:** Steve Walters **Seconded:** Tom Moses  
**Ayes:** Ziegler, Paul, McDonald, Plarr, Rusert Kelly, Dils, Walters, Moses  
**Nays:** None  
**Carried**

- **Motion** to approve the August 2012 Treasurer's Report.

**Moved:** Lou McDonald **Seconded:** Norma Rusert Kelly  
**Ayes:** McDonald, Moses, Dils, Paul, Ziegler, Walters, Plarr, Rusert Kelly  
**Nays:** None  
**Carried**

- **Executive Director Bartlett** informed the Board that state training sessions were available for November 30<sup>th</sup> and

December 12<sup>th</sup>.

- **Board member McDonald** informed the Board that the Village of Blasdell and its residents had a number of complaints about the Metallico Metal Shredding operation on Lake Avenue and Route 5. This included but were not limited to noise, dust, metal shavings and truck traffic on Lake Avenue. He was asked to put the issues in writing and submit them for review by Nathan Neill to determine if any HIDA action should be taken.

- **Motion** to adjourn at 8:58 a.m.

**Moved:** Norma Rusert Kelly

**Seconded:** Steve Walters

**Ayes:** Walters, Moses, Paul, McDonald, Dils, Ziegler, Plarr, Rusert Kelly

**Nays:** None

***Carried***

Sincerely,

Michael J. Bartlett  
Executive Director