

### Hamburg Industrial Development Agency

#### Board of Directors Meeting

August 7, 2015

#### Robert Chesbro Conference Room

#### Present

Tom Moses  
Mike Sendor  
Patricia Paul  
Norma Rusert-Kelly  
Steve Walters

#### Excused

Patricia Brunner Collins  
Michael Petrie  
Michael Quinn  
Janet Plarr

#### Guests

Craig Cwick  
Nathan Neill  
Cameron Hall

#### Executive Director

Michael J. Bartlett

- **Move** to open the Board of Directors meeting at 8:03 am.

-The proposed 2015 amended HIDA budget was discussed. The amended budget reflects a \$29,403.10 increase. The largest increase is due to the addition of a \$20,000 line for legal expenses. Additional increases reflect rent being paid to the Town, the cost of a new copier, and the hiring of Olivia Hill.

-**Motion** to approve the amended 2015 HIDA budget as presented

**Moved:** Mike Sendor

**Ayes:** Walters, Paul, Rusert-Kelly, Sendor, Moses

**Nays:** none

**Carried**

**Seconded:** Tom Moses

-**Motion** to move into Executive Session at 8:29 am.

**Moved:** Norma Rusert-Kelly

**Ayes:** Walters, Paul, Sendor, Moses, Rusert-Kelly

**Nays:** none

**Carried**

**Seconded:** Tom Moses

-**Motion** to move out of Executive Session at 9:22 am.

**Moved:** Tom Moses

**Ayes:** Walters, Paul, Sendor, Moses, Rusert-Kelly

**Nays:** none

**Carried**

**Seconded:** Norma Rusert-Kelly

-A review of the current ECIDA and Amherst IDA Local Labor policies along with a policy submitted by Director Quinn was discussed. The Governance Committee will meet following the Board of Directors meeting and will have a recommended Local Labor Policy for Board action at the next Board meeting.

-Executive Director Bartlett informed the Board that the Article 78 action filed by Mr. Kowalski against the HNYLDC and HIDA was withdrawn.

-**Motion** to approve the minutes from the June 19, 2015 Board of Directors meeting

**Moved:** Patricia Paul

**Ayes:** Moses, Rusert-Kelly, Sendor, Paul, Walters

**Nays:** none

**Carried**

**Seconded:** Steve Walters

**-Motion** to approve the May 2015 and June 2015 Treasurer's Reports

**Moved:** Norma Rusert-Kelly

**Ayes:** Walters, Paul, Moses, Rusert-Kelly, Sendor

**Nays:** none

**Carried**

**Seconded:** Mike Sendor

**- Motion** to adjourn at 9:40 am.

**Moved:** Mike Sendor

**Ayes:** Walters, Moses, Rusert-Kelly, Sendor, Paul

**Nays:** None

**Carried**

**Seconded:** Patricia Paul

Sincerely,

A handwritten signature in cursive script that reads "Michael J. Bartlett".

Michael J. Bartlett  
Executive Director



Hamburg Industrial Development Agency  
Governance Committee  
August 7, 2015  
Robert Chesbro Conference Room

**Present:**

Steve Walters  
Patricia Paul  
Tom Moses

**Executive Director:**

Michael J. Bartlett - HIDA

-**Move** to open the HIDA Governance Committee meeting at 9:24 am.

- After a brief discussion of the ECIDA and Amherst IDA and Director Quinn's Local Labor Policies it was agreed to recommend adopting the Amherst IDA Policy to the full board.

Moved: Tom Moses

Seconded: Patricia Paul

Ayes: Walters, Moses, Paul

Nays: None

Carried

-The Governance Committee meeting was closed at 9:26 am.