

Hamburg Industrial Development Agency

**Board of Directors Meeting
July 8, 2016
Robert Chesbro Conference Room**

Present

Pattie Paul
Tom Moses
Cameron Hall
Norma Rusert-Kelly
Jeff Brylski
Wenceslao Valentin
Lou McDonald

Excused

Bob Reynolds
Janet Plarr

Guests

Nathan Neill
Craig Cwick
Jeff Davis

Executive Director

Michael J. Bartlett

Executive Assistant

Olivia Hill

- **Move** to open the Board of Directors meeting at 8:02 am.

- With Steve Walters no longer on the HIDA Board of Directors, it's necessary to elect a new Chairman of the Board. The Chairman is one of the signers on our bank accounts, so it's important to have the position filled. Executive Director Bartlett has spoken with Tom Moses who has agreed to serve as the new Chairman of the Board.

- **Motion** to elect Tom Moses as Chairman of the Board of the Town of Hamburg Industrial Development Agency, effective immediately.

Moved: Lou McDonald

Seconded: Cameron Hall

Ayes: Moses, Brylski, Paul, Rusert-Kelly, Valentin, McDonald, Hall

Nays: none

Carried

- **Motion** to appoint Tom Moses as Chairman of the Town of Hamburg Industrial Development Agency as a signer on the HIDA accounts at M&T bank along with existing signers, Executive Director Michael J. Bartlett and Chief Financial Officer, Mary Dosch. Two authorized signatures will be needed for any withdrawals or checks written on the accounts.

Moved: Norma Rusert-Kelly

Seconded: Patti Paul

Ayes: Moses, Hall, Valentin, McDonald, Brylski, Rusert-Kelly, Paul

Nays: none

Carried

- Jeff Davis of Davis Financial was introduced to the Board. Jeff is looking to purchase a building located at 6091 South Park Avenue. The building is in need of extensive external and internal repairs totaling approximately \$120,000. Mr. Davis is seeking IDA assistance under our Adaptive Reuse Program. If approved, Mr. Davis would be eligible for a Mortgage Tax Exemption, a Sales Tax Exemption on anything purchased for the project and a seven year property tax exemption. The total project cost is approximately \$200,000. Mr. Davis has signed the Local Labor Agreement.

RESOLUTION OF THE TOWN OF HAMBURG INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") AUTHORIZING 6091 SOUTH PARK LLC (THE "LESSEE") TO ACQUIRE AN EXISTING APPROXIMATELY 1900 SQUARE FOOT BUILDING ON AN APPROXIMATELY .63 ACRE PARCEL OF LAND LOCATED AT 6091 SOUTH PARK AVENUE, TO RENOVATE THE EXISTING BUILDING AND TO ACQUIRE AND INSTALL MACHINERY, EQUIPMENT, FURNISHINGS AND FIXTURES REQUIRED IN CONNECTION THEREWITH, AS AGENT FOR THE AGENCY, FOR LEASE TO THE AGENCY AND SUBSEQUENT LEASEBACK TO THE LESSEE FOR SUB-SUBLEASE TO JEFFERY DAVIS, D/B/A DAVIS FINANCIAL

AGENCY (THE "SUBLESSEE") AND TO TAKE OTHER PRELIMINARY ACTION.

Moved: Cameron Hall **Seconded:** Lou McDonald
Ayes: Moses, Paul, Brylski, Rusert-Kelly, Valentin, Hall, McDonald
Nays: none
Carried

- **Motion** to move into Executive Session at 8:20 am for Personnel Issues

Moved: Tom Moses **Seconded:** Patti Paul
Ayes: Hall, Valentin, McDonald, Rusert-Kelly, Brylski, Moses, Paul
Nays: none
Carried

- **Motion** to move out of Executive Session at 9:17 am

Moved: Lou McDonald **Seconded:** Wenceslao Valentin
Ayes: Moses, Paul, Brylski, Rusert-Kelly, Hall, McDonald, Valentin
Nays: none
Carried

No action was taken on the Personnel Issues discussed during Executive Session. A 3 person committee chaired by Mr. Moses will research the issue and report back to the full Board.

- **Motion** to approve the minutes from the June 14, 2016 Board of Directors meeting.

Moved: Norma Rusert-Kelly **Seconded:** Cameron Hall
Ayes: Moses, Paul, McDonald, Valentin, Brylski, Rusert-Kelly, Hall
Nays: none
Carried

- **Motion** to approve the May 2016 Treasurer's Reports

Moved: Cameron Hall **Seconded:** Patti Paul
Ayes: Moses, Rusert-Kelly, Brylski, McDonald, Valentin, Hall, Paul
Nays: none
Carried

Patti Paul suggested that the new Board members be sent copies of the HIDA and HDC By-Laws and the Policies and Procedures. Executive Director Bartlett said he will do so.

- **Motion** to adjourn at 9:18 am

Moved: Cameron Hall **Seconded:** Wenceslao Valentin
Ayes: Moses, Brylski, Paul, McDonald, Rusert-Kelly, Hall, Valentin
Nays: none
Carried

Sincerely,

Michael J. Bartlett
Executive Director